



**Circular 14 – 2022/23
ANNEX II**

Facility Maintenance Scheme

The Malta FA seeks to support the maintenance of clubs' facilities in a way to help football clubs and the communities they serve.

Through the Malta FA Facility Maintenance Scheme, Member Clubs are awarded grants of up to €1,500 for the provision of maintenance and refurbishment of existing facilities.

The aims of this Grant Scheme are to:

- Support the growth and activity of football clubs.
- Maintain and improve facilities particularly to address any health and safety issues.

Costs for general maintenance and other improvements of the football pitch, flood lighting and other ancillary facilities will be covered.

Eligible Costs

The Malta FA Facility Maintenance Scheme may cover:

- Pitch Improvement Works
- Football Goal Posts, Nets & Pitch Equipment
- Replacement of Floodlights Lamps
- Ground Maintenance Equipment
- Ancillary Facilities (Renovation of Dressing Rooms)
- Fencing

The Grant Scheme is available to Malta FA Member Clubs. The Malta FA cannot consider an application if any works commence or items are purchased before the application of the project is approved. Once the project is approved, the Member Club should receive a signed Grant Agreement. Actions financed under this

Grant Scheme are to be implemented within 12 months from the date of the Grant Agreement.

Member Clubs are only allowed to apply once every season. This must be through a single grant application. Applications will be treated on a first-come-first served basis until the allocated budget is utilised.

Applying for Funding

An [Application Form](#) with the most relevant and up to date information is to be filed with the Football Services Department at the Malta Football Association offices, Level 2, Millennium Stand, Ta' Qali.

Once the application form is submitted, the Department will get in touch with the club to gather further information about the project and the football development outcomes. Further advice will then be given on the next steps and the Association reserves the right to request other competitive quotations. The Association shall set up a Board to determine if the project would be awarded the grant.

Who to contact

To discuss anything related to the project with the Association please contact:

Rodney Pisani

Director, Football Services

rodney.pisani@mfa.com.mt

Guidelines

Please read these guidance notes before completing the application form to apply for funding. The guidance notes provide information on the criteria the application must meet, along with a list of supporting documents which are requested for the application to be accepted.

Pitch Improvement Works

Providing a suitable playing surface is essential to sustain and increase participation. If the Member Club is proposing to undertake works to improve an existing artificial grass pitch, a technical person must be contacted before proceeding with the application. Please contact the Association to discuss how to seek advice from a technical person.

Criteria

As a pre-requisite to applying for funding, a technical person must be engaged, and advice is given regarding the issues faced with the pitch. Funding will only be considered if the technical person's report suggests that capital works are required to improve the condition of the pitch.

Documents required

In order for the application to be processed, the following documents are required:

- Photographs of the existing pitch, indicating the problem to be resolved via the proposed works
- Pitch report from a technical person
- Specification / schedule of works
- Two like-for-like quotations, based upon the design details, if applicable and specification

Football Goal Posts, Nets & Pitch Equipment

Grants are available for the replacement and initial purchase of goalposts, nets & pitch equipment.

Criteria

Member Clubs should identify the equipment to purchase and submit the application form detailing the chosen supplier, product name, cost (including delivery, installation and VAT if applicable) and product code.

Documents required

In order for the application to be processed, the following documents is required:

- Quotations from at least two different suppliers

Replacement of Floodlights Lamps

The Malta FA will accept applications for the replacement of inoperative floodlight lamps.

Criteria

To apply for the replacement of floodlights lamps through this Scheme, the Member Club needs to identify the quantity of lamps to purchase and submit the application form detailing the chosen supplier, product name, cost (including delivery, installation, and VAT if applicable) and product code.

Documents required

In order for the application to be processed, the following document is required:

- A single quotation from an electrical supplier

Grounds Maintenance Equipment

Grounds maintenance equipment is essential for Member Clubs to provide a quality playing surface that is fit for purpose. The Malta FA will accept applications for both new and previously owned grounds maintenance equipment. If previously owned, the Association will expect the equipment to be purchased from a reputable dealer, with a minimum 12 months warranty.

Criteria

To apply for a grant towards grounds maintenance equipment through this scheme, a report from a technical person that justifies the need for the equipment is required. Please contact the Association to discuss how to seek advice from a technical person.

If the application for grounds maintenance equipment is successful, it is expected that:

- the equipment will be used only by suitably trained personnel, over the age of 18
- the equipment will be operated, maintained and serviced in accordance with the manufacturer's recommendations.

Documents required

In order for the application to be processed, the following documents are required:

- Pitch report from a technical person
- Two like-for-like quotations from different suppliers
- If previously owned grounds maintenance equipment is to be purchased, a copy of the warranty from a reputable dealer is required

Fencing

It is often essential that a site is suitably enclosed for security and safety reasons and to ensure that the facility is kept in a suitable condition. The Malta FA accepts applications for both new boundary fencing and ball retention fencing and for repairing of existing fencing.

Criteria

The Malta FA will require a marked-up drawing or aerial photograph of the site, indicating the location of the proposed fencing.

The Association will require a specification/schedule of works which indicates the length of the fencing to be provided (i.e., total number of metres), the height of the fencing and its construction, and the size and number of gates to be provided, if applicable.

The Member Club should have in hand all the necessary permits required for the works, if applicable, and if so, this should be in place before the application is submitted.

The statutory fees payable for securing planning permits may be included as an eligible cost to the project.

Documents required

In order for the application to be processed, the following documents are required:

- Photographs of the existing site, indicating where the fencing will be installed
- A marked-up drawing or aerial photograph of the site, indicating the location of the proposed fencing
- Specification / Schedule of works
- Two like-for-like quotations, based upon the design details and specification
- Planning approval notice, if applicable