



Malta FA COMET User Guides

Clubs: Add players playing position to the COMET profile.

Learning Objectives

After completing this help guide, you will be able to:

- Add players playing position on COMET.
 1. Once logged in, from the **Clubs** module select **My Club**.



2. From the **Players** tab, search for a player by entering the **COMET ID** and click on the player.


The screenshot shows the profile page for MDINA KNIGHTS FC. It includes fields for Comet ID (40405), FIFA ID (108QWQI), Status (ACTIVE), Malta ID, Name (MDINA KNIGHTS FC), Long name (MDINA KNIGHTS FC), Organisation (Malta Football Association), Type (Football club), Date of foundation (01.01.2006), Rank (MFA member club), Stadium, Notes, and Category. A 'Logo' field contains the club's crest. Below the profile information are tabs for 'Contacts', 'Teams', 'Players', 'Coaches', 'Officials', 'Club kits', 'Matches', and 'Sanctions'. The 'Players' tab is active, showing a table with columns: Photo, Comet ID, Name, Gender, DOB, Nationality, Position, Discipline, Status, and Lic. The first row shows a player with Comet ID 101550, Name Attard David, Gender M, DOB 22.11.1991, Nationality Malta, Position Football, and Status CONFIRMED. A red box highlights the 'Comet ID' column header and the value '101550'. At the bottom, there are navigation controls and a 'Print ID cards' button.

- Once you click on the player, the player's COMET profile will appear as shown below. From the player profile select **Additional info**.


View as: Player

Comet ID:	<input type="text" value="101550"/>	Passport # or Foreigner ID:	<input type="text"/>
FIFA Id:	<input type="text" value="14E4053"/>	Nationality:	<input type="text" value="Malta"/>
Malta ID:	<input type="text" value="590091M"/>	Date of birth:	<input type="text" value="22.11.1991"/> 28y 11m 29d
Gender:	<input type="text" value="Male"/>	Country of birth:	<input type="text" value="Malta"/>
Surname:	<input type="text" value="Attard"/>	Parents/Guardians names:	<input type="text"/>
First name:	<input type="text" value="David"/>	Position:	<input type="text" value="Choose"/>
Player type:	<input type="text" value="Choose"/>	Old MFA ID:	<input type="text" value="18709"/>

Photo



Active registrations | **Active contracts** | **Contacts** | **Additional info** | **History** | **Matches** | **Sanctions** | **Custom attributes**

- From the **Additional Info** tab, click on the **Titles**  tab to add the player's playing position.

Active registrations | **Active contracts** | **Contacts** | **Additional info** | **History** | **Matches** | **Sanctions** | **Custom attributes**

Physical characteristics

Height:

Weight:

Boot size:

Shoe size:

Clothing size:

Blood type:

Personal info

Education level:

Marital status:

Identification documents

Document type	Number	Country	Valid from	Valid until	Status
No records found.					

Titles

Title type	Reference No.	Date from	Date to	Status
No records found.				

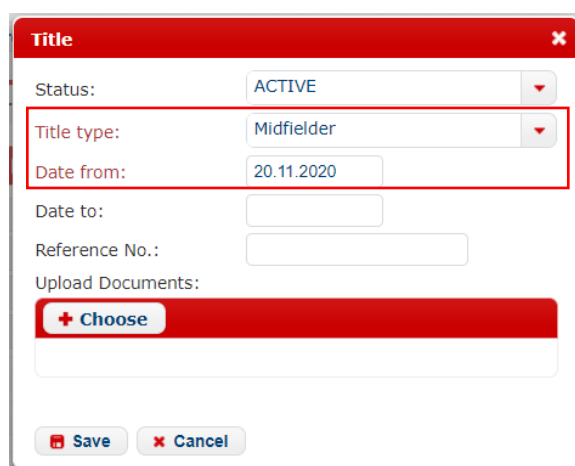
Licences

Licence type	Reference No.	Date from	Date to	Status
Medical exam		04.09.2017	05.09.2019	INACTIVE
Medical exam		16.10.2015	13.10.2017	INACTIVE

Languages

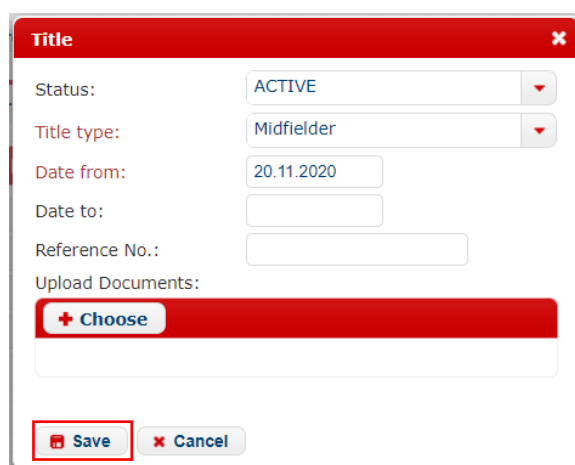
Language	Level
No records found.	

6. The below tab will appear on your screen. From the **Title type** field choose the player's playing position and select today's date from the **Date from** field.



The screenshot shows a 'Title' form with the following fields: Status (ACTIVE), Title type (Midfielder), Date from (20.11.2020), Date to, Reference No., and Upload Documents (+ Choose). The 'Title type' and 'Date from' fields are highlighted with a red box.

7. After selecting the player's position and today's date, select **Save**.



The screenshot shows the same 'Title' form as above, but with the 'Save' button highlighted by a red box.

8. The player's playing position will appear in the **Titles** section, as shown below, and in the **Squad List** report.

Titles					
Title type	Reference No.	Date from	Date to	Status	
Midfielder		20.11.2020		ACTIVE	  

Thank you for Reading



Should you have any further queries please contact the MFA via registrations@mfa.com.mt for any rules and registration related queries, or MFA COMET contacts for further system support.