



Circular 14 – 2022/23
Annex V

National Amateur League Incentive Scheme

The Malta FA will assist National Amateur League clubs financially in the running of their clubs by covering part of their costs directed towards a number of administrative areas including:

- Audit Fees / Legal Fees
- Course Fees for Coaching and Administrative Staff
- External qualified Administrator compensation (not a management committee member)
- Technical Equipment
- Medical (Insurance)

The association shall provide financial assistance of up to €1,000 per club to cover any of the above-mentioned costs against presentation of adequate documentation.

Audit Fees / Legal Fees

Documentation Required

- Presentation of receipts from the Auditor or Legal Practitioner

Course Fees for Coaching and Administrative Staff

Documentation Required

- Presentation of accreditation gained by the coaches / administrative staff
- Presentation of receipts related to the course

External Qualified Administrator compensation

Scheme Conditions

- Engage an administrator from the Malta FA Approved List¹.
- Terms of Engagement can be Part time or Full time
- Administrator cannot be a member of the management Committee

¹ A list of qualified administrators can be found on www.info.mfa.com.mt.

Documentation Required

- Presentation of a copy of the contract
- Presentation of a copy of the JobsPlus Engagement Form
- Presentation of due diligence forms and documents
- Provide evidence that all relative taxes and contributions (if any) are paid

Technical Equipment

National amateur clubs will be entitled to use this financial aid to purchase any pitch equipment (e.g: footballs, goal posts, mini goal posts, cones, ladders etc.).

Documentation Required

- Presentation of receipts for equipment purchases

Medical (Insurance)

National amateur clubs will be entitled to use this financial aid to cover any medical insurance coverage or claims.

Documentation Required

- Presentation of receipts for insurance claims
- Presentation of receipts for insurance coverage